

RFP: 2020 Temporary Center Based Staff (CBS) Staffing Services Questions:

Reference	Vendor Question	Response
Title Page	You have the job titles listed on the Front Cover Page of the RFP. Where can we find the job descriptions and requirements for these or can you provide that to us?	See attached file provided.
Section 7: Pages 5-8	Pricing: For each job title you have listed on the front page of the RFP, do you want hourly bill rate for each job title?	Please provide hourly bill rate
	Pricing: Do we submit our own pricing document for submission?	Yes
	What are GCCSA salaries for these roles?	See attached compensation scale.
	Who is the current vendor providing Temp Staff for GCCSA for these roles/requirements?	Information is not relevant to the submission of a response to the RFP.
	Will there be more than 1 vendor selected OR only 1 vendor selected for this RFP?	Multiple vendors.
	What is the budget for this RFP? If unknown, please provide the previous spending.	Annually expenditure is approximately - \$ 500K
	How often will the temps be needed for this RFP and how long?	Contingent on staffing needs. Term will vary from short-term to long.
	How many temps are currently in place for these types of jobs/titles?	The number varies daily based on the need.
	How many positions last year were filled by a staffing agency? Are you able to provide the breakdown by position? For example, 2 teachers, etc.	3-4 Positions on average.  We are not able to provide a breakdown.
V. Cost/fee Information, Page #7	Does the GCCSA have any pre-defined format for Cost/Fee?	No
	Please clarify, how a vendor should propose cost, as the GCCSA didn't mention the Job Titles?	The job titles are listed on the cover of the RFP and in the overview of the RFP.
	As the positions or categories are not defined in the RFP, how can vendors provide the hourly cost to the GCCSA? Do the vendors need to provide the whole services catalog of temporary services?	The job titles are listed on the cover of the RFP and in the overview of the RFP.

	In the Notice of Intent to Bid it is mentioned that this form needs to return via fax to the Procurement Coordinator, whereas on page 7 required documents, this form is needed to be submitted with the proposal. Please clarify.	Please submit the Notice of Intent by fax/email prior to proposal submission and include a copy of that Intent to Bid with the proposal submission.
	Please disclose the incumbents' names and if possible, please provide the incumbent proposals.	Information is not relevant to the submission of a response to the RFP.
	To offer you competitive pricing, please share the incumbents' cost proposal.	Information is not relevant to the submission of a response to the RFP.
	Because of the COVID-19 pandemic, we would like to request GCCSA to amend the proposal delivery method from hard copy to email.	Email is not an option currently.
	Does the GCCSA have any plan to extend the due date?	Not at this time.
	Do the vendors get preference if they are Small Businesses, Minority-Owned Businesses and Women's Business Enterprises?	Yes, typically 5 percent of the overall scoring is awarded to Small Businesses, Minority-Owned Businesses and Women Business Enterprises.
	What are the most frequently used job titles in the subject mentioned RFP?	The job titles are listed on the cover of the RFP and in the overview of the RFP.
	Please specify the major categories on which GCCSA requires temporary staff?	The job titles are listed on the cover of the RFP and in the overview of the RFP.
	Please describe what type of temporary staff is required under this contract?	The job titles are listed on the cover of the RFP and in the overview of the RFP.
	By issuing this RFP, is GCCSA looking to hire temporary staff for various categories such as IT, Administrative, Clerical, Finance and Accounting, Laborer, etc or is GCCSA looking for one specific category? Please specify.	The job titles are listed on the cover of the RFP and in the overview of the RFP.
	How many temporaries are currently working under this contract? Please list the job title of the staff.	Unable to provide this information at this time. Teachers, Teaching Assistant, Teacher Aide.

	<p>How many awards does the GCCSA plan to make? If multiple, please describe how vendors under contract will receive a fair share of business without vendor rotation of job orders implemented in the procurement process.</p>	<p>Request for temporary staff will be circulated to all selected vendors and selected on an equitable basis.</p>
	<p>Please describe the issues/problems that the GCCSA is experiencing under the current contract.</p>	<p>No issues. We do not currently have a vendor to provide temporary staff for non-teaching positions.</p>