



**Gulf Coast Community Services Association, Inc.
Annual Board of Directors' Meeting
February 27, 2020**

AGENDA

**STATE OF TEXAS §
COUNTY OF HARRIS §**

NOTICE is hereby given for the Annual Meeting of the Gulf Coast Community Services Association, Inc. (GCCSA) Board of Directors, Harris County, and State of Texas to be held, Thursday, February 27, 2020, following the Shared Governance Meeting, at GCCSA (9320 Kirby Drive Houston, Texas 77054) for acting on the following:

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes:** Board of Directors Meeting held on 9/24/2019
- 5. Adoption of "Public Comment" Rule:** *In compliance with the Texas Government Code, Chapter 551, Texas Open Meetings Act, §551.007. As a nonprofit corporation that receives funds under the federal Community Services Block Grant (CSBG) program, the GCCSA Board will allow each member of the public who desires to comment on an item on the agenda three (3) minutes to address the body regarding the item at the meeting before or during the body's consideration of the item. Further, instances where simultaneous translation equipment is not used, the amount of time afforded to a member of the public who addresses the board through a translator is six (6) minutes.*
- 6. Board Committee Reports: Governance & Operations and Finance & Audit**
- 7. Chief Executive Officer's Report:** *In compliance with the Head Start Readiness Act and Organizational Standards (4.4 & 5.9): Key members of the Leadership Team will share updates including but not limited to GCCSA's Child and Adult Care Food Program; Head Start (HS) and Early Head Start's (EHS) Eligibility, Recruitment, Selection, Enrollment and Attendance; Community Services Block Grant Outcomes; Community Action Plan Updates; Revenue and Expenditures; Credit Card Statements and Balance Sheet; Communication from Funding Sources; Monitoring Results.*
- 8. Action Items:**
 - A. Approval of the Election Timeline to Fill the Board's Under-Served Sector D Seat
 - B. Approval Anita Bedford, GCCSA's HS/EHS Policy Council Representative, to fill the Private Sector Seat on GCCSA's Board
 - C. Approval Matala Idi, Harris County Commissioner Rodney Ellis' Permanent Representative, to fill the Public Sector Seat on GCCSA's Board
 - D. Approval of the Restatement of GCCSA's 403(b) Plan
 - E. Approval of GCCSA's 2020 Cost Allocation Plan
 - F. Approval of the Revised Job Description for the GCCSA's Senior Staff Accountant
 - G. Approval of MasterWord and Universal Technical Translation to Provide Translation Services
 - H. Approval of River Kids Pediatric as the Disability Services Provider for GCCSA's HS/EHS Centers
 - I. Approval of ABC Dental, Carnival Dental and Braces and Pasadena Health Center as the Medical and/or Dental Services Providers for GCCSA's HS/EHS Centers
 - J. Approval of the Texas Department of Housing and Community Affairs (TDHCA) Amendment Number 3 (Contract Extension) to the 2019 CSBG Contract Number: 61190003052
 - K. Approval of the TDHCA 2020 CSBG Contract Number: 61200003224
 - L. Approval to Post a Request for Proposals to Lease a Food Pantry Truck
- 9. Election of GCCSA Board Officers for a Term of Two (2) Years**
- 10. Board Comments**
- 11. Adjournment**